

BAY COUNTY BOARD OF COMMISSIONERS

AGENDA

TUESDAY, FEBRUARY 20, 2024

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I. CALL TO ORDER (CHAIRMAN BEGICK)**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- 29-38 **V. MINUTES (1/16/24)**
- VI. AGENDA APPROVAL**
- VII. CITIZEN INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
 - 1 **A. Don Carlyon – Letter of Resignation from Bay County Library Board (Receive)**
 - 2-8 **B. Supplemental Valuation for the Bay County Employees’ Retirement System - A separate memo with exact language for the retirement ordinance amendment will be submitted by Corporation Counsel on behalf of the Sheriff for the March 19, 2024, Board agenda (Receive)**
- IX. REPORTS/RESOLUTIONS OF COMMITTEES**
 - A. COMMITTEE OF THE WHOLE – FEBRUARY 6, 2024 (Tim Banaszak, Chair; Kaysey L. Radtke, Vice Chair)**
 - 9 **1. No. 2024-12 - 2024 Marine Patrol Safety Program (Sheriff)**
 - 10 **2. No. 2024-13 - Budget Increase (\$14,500) For Two (2) Road Patrol Vehicles (Sheriff)**
 - 11 **3. No. 2024-14 - 911 Surcharge Funding from the Michigan State Treasury (9-1-1 Central Dispatch)**

- 12 4. No. 2024-15 - 2024 Flex Administrators Administration Agreement (Personnel)
- 13 5. No. 2024-16 - EHIM Amendment to the Administrative Services Agreement (Personnel)
- 14 6. No. 2024-17 - Handyman Part-Time Position Hired at 2-Year Rate (TS03) (Personnel/Department on Aging)
- 15 7. No. 2024-18 – Payables (Finance)

B. COMMITTEE OF THE WHOLE – FEBRUARY 13, 2024 (Tim Banaszak, Chair; Kaysey L. Radtke, Vice Chair)

- 16 1. No. 2024-19 - Tire Shredder Agreement (Mosquito Control)
- 17-19 2. No. 2024-20 - Purchase of Insecticides (Mosquito Control)
- 20-21 3. No. 2024-21 - Light Trap Contracts (Mosquito Control)
- 22 4. No. 2024-22 - \$26,000 Budget Adjustment for Security Upgrades (Juvenile Home)
- 23 5. No. 2024-23 - \$16,000 Budget Adjustment for the Purchase of Laundry Equipment (Juvenile Home)
- 24 6. No. 2024-24 - RFQ for Forensic Pathology Services (Health Department)
- 25 7. No. 2024-25 - Rehmann Robson Audit Contract Amendment (Finance)

C. BOARD OF COMMISSIONERS (Vaughn J. Begick, Chair; Thomas M. Herek, Vice Chair)

- 26-28 1. No. 2024–26 - Reports of County Executive – January

X. REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

- A. County Executive

XI. COMMISSIONER COMMENTS

XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC INPUT

XV. MISCELLANEOUS

XVI. ANNOUNCEMENTS

A. 2024 APPOINTMENTS

1. March
 - a. Bay Arenac Behavioral Health Authority (Three, 3-year terms: C.Maillette, P.McFarland, E.Krygier)
2. June
 - a. Library Board (one, 5-year term: P.Travis)
3. October
 - a. Lank Bank Authority (one, 3-year term expiring: T.Hickner)
 - b. Bay County Department of Human Services (one, At-Large, 3-year term: R.Aumock - Governor's Appointment)
4. December
 - a. Bay County Veteran's Affair Committee (one, 4-year term: T. Eckstein)
 - b. Department on Aging Advisory Committee (four, 2- year terms expiring: Districts 2,4, & 6 and one at-large)

XVII. CLOSED SESSION

XVIII. RECESS/ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4131

ACTION TAKEN BY BAY COUNTY BOARD OF COMMISSIONERS

DATE	MOTION/RES.NO.	INTRODUCED/ SUBMITTED BY	SUBJECT OF RESOLUTION/MOTION	ADOPTED	AMENDED	CORRECTED	DEFEATED	REFERRED	TABLED	WITHDRAWN
2/20/24	RESOLUTION 2024-12	BANASZAK	APPROVED THE BAY COUNTY SHERIFF DEPARTMENT PARTICIPATION IN THE 2024 MARINE SAFETY PROGRAM	XX						
2/20/24	RESOLUTION 2024-13	BANASZAK	APPROVED A BUDGET ADJUSTMENT INCREASING THE ROAD PATROL BUDGET IN THE AMOUNT OF \$14,500 FOR THE PURCHASE OF 2 ROAD PATROL VEHICLES	XX						
2/20/24	RESOLUTION 2024-14	BANASZAK	APPROVED AND ACCEPTS THE 911 SURCHARGE FUNDING ALLOCATION FROM THE MICHIGAN STATE TREASURY FOR ALLOWABLE EXPENSES	XX						
2/20/24	RESOLUTION 2024-15	BANASZAK	APPROVED THE RENEWAL OF THE FLEX ADMINISTRATORS ADMINISTRATION AGREEMENT	XX						
2/20/24	RESOLUTION 2024-16	BANASZAK	APPROVED THE AMENDMENT TO THE ADMINISTRATIVE SERVICES AGREEMENT WITH EMPLOYEE HEALTH INSURANCE MANAGEMENT, INC. EHIM	XX						
2/20/24	RESOLUTION 2024-17	BANASZAK	APPROVED HIRING THE SUCCESSFUL CANDIDATE FOR THE BAY COUNTY DEPARTMENT ON AGING PART-TIME HANDYMAN POSITION AT THE 2 YEAR RATE.	XX						
2/20/24	RESOLUTION 2024-18	BANASZAK	APPROVED THE CLAIMS AGAINST THE COUNTY.	XX						
2/20/24	RESOLUTION 2024-19	BANASZAK	APPROVED THE CONTRACT WITH ENVIRONMENTAL RUBBER RECYCLING FOR THE 2024 SCRAP TIRE COLLECTION	XX						
2/20/24	RESOLUTION 2024-20	BANASZAK	APPROVED THE CONTROL MATERIALS BID FOR BAY COUNTY MOSQUITO CONTROL FOR 2024	XX						
2/20/24	RESOLUTION 2024-21	BANASZAK	APPROVED THE LIGHT RRAP DATA COLLECTOR'S CONTRACTS BETWEEN BAY COUNTY AND VARIOUS INDIVIDUALS (11)	XX						
2/20/24	RESOLUTION 2024-22	BANASZAK	APPROVED A BUDGET ADJUSTMENT IN THE AMOUNT OF \$26,000 FOR THE JUVENILE HOME SECURITY UPGRADES	XX						

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)

WHEREAS, Each year the Bay County Sheriff's Office participates in the Marine Safety Grant Program offered through the Department of Natural Resources (DNR); and

WHEREAS, This DNR State grant provides for equipment and the hiring of seasonal personnel during the boating season in Bay County; and

WHEREAS, The DNR has again requested Bay County to participate in the 2024 Marine Safety Program by completing a grant application; and

WHEREAS, The State Legislature appropriates comparable DNR funding amounts (75%/25%) to those participating counties each year with notification of the amount awarded in March; applications are due by March 1st; and

WHEREAS, Funds for the 25% grant match requirement are included in the 2024 Sheriff Department budget; and

WHEREAS, In 2023 the State funded \$19,800 for this program; Therefore, Be it

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Sheriff's Office participation in the 2024 Marine Safety Program and authorizes the Chairman of the Board to execute all application and grant award documents required for the Grant Program following Finance Department and Corporation Counsel review and approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Sheriff Dept - 2024 Marine Safety Grant Program

MOVED BY COMM. BANASZAK

SUPPORTED BY COMM. MAILLETTE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)

WHEREAS, Due to an increase in vehicle prices, the Bay County Sheriff is requesting an increase to the budgeted amount in the 2024 Road Patrol Budget under the vehicle line item (10131500-98100); and

WHEREAS, The requested amount of \$14,500 will be used for the purchase of two (2), 2024 road patrol vehicles; Therefore, Be it

RESOLVED That the Bay County Board of Commissioners approve a budget adjustment(s) increasing the Road Patrol Budget (10131500-98100) in the amount of \$14,500 for the purchase of two (2) road patrol vehicles, with the funding source to come from the General Fund, Fund Balance; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign required documents following Finance and Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Sheriff Dept. – Budget Increase (\$14,500) For Two (2) Road Patrol Vehicles

MOVED BY COMM. BANASZAK
SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___
AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)

WHEREAS, State surcharge funding payments are made quarterly to the counties that have a 911 plan in place as provided by Public Act 51 of 2018; and

WHEREAS, The fees deposited in the Emergency 911 fund come from the \$0.25 state 911 fee on postpaid devices and a 6.00% 911 fee on prepaid (minutes and phone cards). The payments to the counties are based on sixty-five percent (65%) of the money deposited in the Emergency 911 Fund. The payment base is further divided with forty percent (40%) equally distributed to each qualifying county and the remaining sixty percent (60%) distributed on a per capita basis to each qualifying county; and

WHEREAS, The state 911 fees are required to be spent by the County/PSAP (Public Safety Answering Point) according to specified guidelines; and

WHEREAS, Additionally, training fund payments are issued to eligible PSAPs twice during the awarded year based on the full-time equivalent (FTE) approved for each applicant PSAP as provided by Public Act No. 32 of 1986 and amended by Public Act No. 78 of 1999. The payments are based on five and a half percent (5.5%) of the State 911 Fee collected and deposited in the Emergency 911 Fund; and

WHEREAS, The Dispatcher Training Funds may only be used to utilize training programs that have been approved by the State 911 Committee. The PSAP is required to show it's spend down of training funds for allowable expenses each year; and

WHEREAS, In order to accept these funds, Counties/PSAPs must ensure that they are spent on only allowable expenses. State 9-1-1 Committee (SNC) forms must be completed yearly with a short suspense and an unknown amount of funds provided until the Michigan State Treasury releases these funds. These funds are forecasted and included as revenue in the yearly budget; and

WHEREAS, Historically, surcharge payments have provided approximately \$300,000 annually to the Central Dispatch budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves and accepts the 911 Surcharge Funding Allocation from the Michigan State Treasury for allowable expenses and authorizes the Chairman of the Board to execute any related documents on behalf of Bay County (911 Central Dispatch) following Corporation Counsel review and approval; Be It Finally

RESOLVED That budget adjustments, related to surcharge funding starting in January 2024 and continuing in perpetuity subject to any legislative changes or other relevant developments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

911 Central Dispatch – 911 Surcharge Funding from the Michigan State Treasury

MOVED BY COMM. BANASZAK

SUPPORTED BY COMM. HEREK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)
 WHEREAS, Bay County has been contracting services for Flexible Spending Benefits through Flex Administrators since January 1, 2016; and
 WHEREAS, Bay County was made aware of upcoming adjusted fee changes in August 2023 and employees were notified; and
 WHEREAS, The new fees went into effect on January 1, 2024; however, the agreement needs to be amended to reflect these rate changes; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves the renewal of the Flex Administrators Administration Agreement with the adjusted fee changes and authorizes the Board Chair to execute said Agreement on behalf of Bay County (Personnel) following Corporation Counsel review and approval; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Personnel - 2024 Flex Administrators Administration Agreement

MOVED BY COMM. BANASZAK
 SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

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VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)
 WHEREAS, In 2012 Bay County began utilizing Employee Health Insurance Management, Inc., (EHIM) as the employee pharmacy provider; and
 WHEREAS, EHIM has introduced a new rebate program that has the potential to save the Bay County over \$150k annually in RX rebates; and
 WHEREAS, The program requires an amendment to the original administrative agreement in order to utilize this program; and
 WHEREAS, Funds are currently budgeted in the 2024 budget and no additional funds are necessary; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves the Amendment to Administrative Services Agreement with Employee Health Insurance Management, Inc., (EHIM) to utilize EHIM's new rebate program; Be It Further
 RESOLVED That the Chairman of the Board is authorized to execute said Amendment on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Personnel - EHIMCares Program Amendment to the Administrative Services Agreement

MOVED BY COMM. BANASZAK
 SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
 VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/2024)
 WHEREAS, Bay County Department on Aging (DOA) has found a successful candidate for the Handyman position. The Handyman needs a wide range of skills and can be difficult to recruit at the current entry level rate of pay; and
 WHEREAS, The candidate has the skills and experience necessary to successfully perform the Handyman functions; and
 WHEREAS, The beginning wage for this position is \$12.50 with the 2-year rate being \$14.37; and
 WHEREAS, It is requested to fill the DOA Handyman position at the 2-year rate of \$14.37/hour based on the skills and experience of the current candidate; and
 WHEREAS, Funds are currently budgeted and no additional funds are required; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves hiring the successful candidate for the Bay County Department on Aging, part-time Handyman position at the 2-year rate of \$14.37/hour (TS03); Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Personnel/DOA – Handyman Part Time Position Hired at 2-Year Rate (TS03)

MOVED BY COMM. BANASZAK
 SUPPORTED BY COMM. HEREK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 5 NAYS 0 EXCUSED 2
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DISPOSITION: ADOPTED X DEFEATED WITHDRAWN-
 AMENDED CORRECTED REFERRED NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/6/24)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

1/4/2024	\$311,489.82
1/4/2024	\$113,798.64
1/11/2024	\$309,049.53
1/11/2024	\$150,317.54
1/17/2024	\$211,151.74
1/17/2024	\$122,014.10
1/24/2024	\$183,148.04
1/24/2024	\$1,190,222.34
1/31/2024	\$256,437.15
1/31/2024	\$279,331.17

TIM BANASZAK, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. BANASZAK

SUPPORTED BY COMM. MAILLETTE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS NAYS EXCUSED

VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN

AMENDED CORRECTED REFERRED NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)

WHEREAS, As a part of Bay County Mosquito Control's source reduction program, two scrap tire drives are held each summer to provide a means for homeowners to dispose of unwanted tires and in 2023, 2,590 scrap tires were recycled in Bay County through this collection; and

WHEREAS, For 2024, Mosquito Control is again requesting to contract with Environmental Rubber Recycling of Flint to provide this disposal service; and

WHEREAS, Environmental Rubber has indicated that prices for 2024 tire disposal will be \$1,500 per trailer with less than 500 tires, and \$3 per additional tire in excess of 500 tires, not to exceed \$3,000 per trailer. Scrap tire disposal for 2024 has been budgeted under line item 801.00 (Professional Services); Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the contract with Environmental Rubber Recycling for the 2024 scrap tire collection and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That budget adjustments related to this contract, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Mosquito Control - 2024 Tire Shredding Contract with Environmental Rubber

MOVED BY COMM. BANASZAK

SUPPORTED BY COMM. HEREK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

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AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)
 WHEREAS, Insecticide bids conducted jointly with Midland and Tuscola Counties were opened on January 10, 2024; and
 WHEREAS, Upon examination of the bid information, all bidders met the requirements of the bid proposal and it is recommended that the bid(s) be awarded to the lowest, qualified bidder as highlighted on the attached bid summary sheet; and
 WHEREAS, Along with the bid products, Mosquito Control will also be purchasing VectoBac G and VectoBac 12AS Bti products from Valent BioSciences, a product that was not required to bid as a 2 year purchase extension was granted for 2024 & 2025 at \$1.249/lb and \$25/gal.; and
 WHEREAS, The total cost of the control materials will not exceed the 2024 budget line item 753.00 (Chemicals); Therefore, Be It
 RESOLVED By the Bay County Board of Commissioners that the control materials bid for Bay County Mosquito Control for 2024 is awarded as recommended; Be It Further
 RESOLVED That the Chairman of the Board is authorized to sign any required documents pertaining to the control materials on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Mosquito Control - Control Material Bids - 2024

MOVED BY COMM. BANASZAK
 SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLET	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
 VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/2024)

WHEREAS, As part of Bay County Mosquito Control’s adult mosquito surveillance, eleven New Jersey Light Traps are operated on the properties of local Bay County residents to collect adult mosquitoes; and

WHEREAS, These traps are turned on three evenings each week with the mosquito samples collected and identified by Bay County Mosquito Control Biology Department; and

WHEREAS, The residents who operate the light traps serve a very valuable role in Bay County’s mosquito surveillance program; and

WHEREAS, Light trap collectors are paid \$50 a month and utilized in the months of June, July, August and September; and

WHEREAS, The total amount paid for the 2024 surveillance season will be \$2,200 and the funds are budgeted in the 2024 Mosquito Control approved budget; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that the Light Trap Data Collector's Contracts between Bay County and various individuals (11) (listing attached) are approved and the Chairman of the Board authorized to execute said Agreements on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That the light trap collectors shall be reimbursed at the rate of \$50 per month for the months of June, July, August and September, totaling \$2,200 for the season, funds budgeted in the Mosquito Control 2024 budget; Be It Finally

RESOLVED That related, required budget adjustments are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Mosquito Control - 2024 Light Trap Data Contracts

MOVED BY COMM. BANASZAK
SUPPORTED BY COMM. MAILLETTE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___
AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)
 WHEREAS, Security upgrades are needed for the Bay County Juvenile Home; and
 WHEREAS, A budget increase of \$26,000 is requested to be used to replace 17 light fixtures with tamper-proof light fixtures, four (4) outdated doors with four (4) security doors and replacement of glass with polycarbonate (9 pieces); and
 WHEREAS, All of the above items were installed over 20 years ago and have not been upgraded; and
 WHEREAS, The funds requested will also include securing in place tables and chairs. Labor will be completed by the Bay County Buildings and Grounds Department; and
 WHEREAS, There are no funds currently budgeted for these items and a budget adjustment is requested in the amount of \$26,000 with the funding source to come from General Fund, Fund Balance; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves a budget adjustment in the amount of \$26,000 for the Bay County Juvenile Home for security upgrades to come from General Fund, Fund Balance; Be It Further
 RESOLVED That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Juvenile Home - \$26,000 Budget Adjustment for Security Upgrades

MOVED BY COMM. BANASZAK
 SUPPORTED BY COMM. HEREK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
 VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)

WHEREAS, Currently the Bay County Juvenile Home utilizes a vendor for laundry services and in 2023 this cost was approximately \$10,000; and

WHEREAS, It is requested that laundry equipment be purchased in place of using laundry services; and

WHEREAS, There is \$10,000 budgeted for laundry services in the 2024 Juvenile Home budget that can be utilized towards this purchase and will save funds in the future years. With an estimated life of 5 years, \$10,000 could be saved each year assuming costs do not rise; and

WHEREAS, The units anticipated to be purchased would wash and dry up to 30 pounds a load and would be sufficient to handle the needs of the facility. The clothes could be laundered by employees with youth assistance; and

WHEREAS, With \$10,000 for laundry services currently budgeted, an additional \$6,000 is requested from the General Fund, Fund Balance to cover the purchase of the equipment; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a budget adjustment in the amount of \$16,000 for the Bay County Juvenile Home to be used for the purchase of laundry equipment with \$6,000 to come from General Fund, Fund Balance; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County (Juvenile Home) following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Juvenile Home - \$16,000 Budget Adjustment for the Purchase of Laundry Equipment

MOVED BY COMM. BANASZAK
SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X		~	DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___
AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)

WHEREAS, In 2019, the Bay County Health Department entered into a contract with Dr. Patrick Cho, MD to provide professional services for Forensic Pathology (i.e. Autopsies, pathology expertise, court testimony, etc.); and

WHEREAS, Because the contract with Dr. Cho expires on July 1, 2024 and to ensure consistency with Bay County's purchasing and financial policy a Request for Proposal will need to be generated and evaluated with bidders; and

WHEREAS, Forensic Pathology services are currently budgeted at \$140,000 annually. Future costs under the RFQ are undetermined at this time but are expected to be in the current budgeted range; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the release of a Request for Qualifications (RFQ) for Forensic Pathology Services and authorizes the Chairman of the Board to execute any documents required for the RFQ on behalf of Bay County following Corporation Counsel review and approval; bid award contract to be brought back for Committee consideration; Be it Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Health Dept. - RFQ for Forensic Pathology Services

MOVED BY COMM. BANASZAK

SUPPORTED BY COMM. MAILLETTE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED ___ WITHDRAWN-___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (2/13/24)

WHEREAS, As part of the 2024 Annual Audit, the Bay County Finance Department prepares the financial statements for the Audit; and

WHEREAS, Starting in the year 2024 and going forward, Governmental Accounting Standards Board (GASB) 96 has new standard requirements on how to implement subscription-based Information Technology Arrangements for the current year; and

WHEREAS, Bay County is required to comply with GASB 87 Leases and due to the complexity of recording these lease transactions and the financial footnotes, additional audit time is necessary to comply with the new standards which were not included in the five-year proposal dated September 8, 2020; and

WHEREAS, The Audit Services Contract requires an Amendment to address the additional costs associated with the increased audit time; and

WHEREAS, Funding for the audit is included in the Bay County Board of Commissioners budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Amended Auditing Services Contract with Rehmann Robson and authorizes the Chairman of the Board to execute the Amended Contract and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Finance – Rehmann Robson Audit Contract Amendment

MOVED BY COMM. BANASZAK

SUPPORTED BY COMM. HEREK

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS 5 NAYS 0 EXCUSED 2
VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN-
AMENDED CORRECTED REFERRED NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

FEBRUARY 20, 2024

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (2/20/24)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report – JANUARY 2024

VAUGHN J. BEGICK, CHAIR
AND BOARD

County Executive – Status Reports

MOVED BY COMM. HEREK
SUPPORTED BY COMM. RADTKE

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC			X	COLLEEN M. MAILLETTE	X			DENNIS R. POIRIER			X
TIM BANASZAK	X			THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			KAYSEY L. RADTKE	X						

VOTE TOTALS:

ROLL CALL: YEAS NAYS EXCUSED
VOICE: YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED X DEFEATED WITHDRAWN
AMENDED CORRECTED REFERRED NO ACTION TAKEN

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 2/20/2024

MOTION SPONSORED BY: COMM. HEREK

MOTION SUPPORTED BY: COMM. RADTKE

MOTION NO.: 11

MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF JANUARY 16, 2024, AS PRESENTED.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Colleen Maillette	X			Dennis Poirier			X
Tim Banaszak	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: XX YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 2/20/2024

MOTION SPONSORED BY: COMM. MAILLETTE

MOTION SUPPORTED BY: COMM. BANASZAK

MOTION NO.: 12

MOVED TO APPROVE THE AGENDA FOR THE BAY COUNTY
BOARD OF COMMISSIONERS' REGULAR SESSION BOARD
MEETING OF FEBRUARY 20, 2024.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Colleen Maillette	X			Dennis Poirier			X
Tim Banaszak	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: XX YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 2/20/2024

MOTION SPONSORED BY: COMM. HEREK

MOTION SUPPORTED BY: COMM. BANASZAK

MOTION NO.: 13

MOVED TO EXCUSE COMM. POIRIER AND COMM. NIEMIEC.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Colleen Maillette	X			Dennis Poirier			X
Tim Banaszak	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: XX YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 2/20/2024

MOTION SPONSORED BY: COMM. HEREK

MOTION SUPPORTED BY: COMM. MAILLETTE

MOTION NO.: 14

MOVED TO RECEIVE THE LETTER OF RESIGNATION FROM
DON CARLYON FROM THE BAY COUNTY LIBRARY BOARD.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Colleen Maillette	X			Dennis Poirier			X
Tim Banaszak	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: XX YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 2/20/2024

MOTION SPONSORED BY: COMM. MAILLETTE

MOTION SUPPORTED BY: COMM. HEREK

MOTION NO.: 15

MOVED TO RECEIVE THE SUPPLEMENTAL VALUATION FOR
THE BAY COUNTY EMPLOYEES' RETIREMENT SYSTEM.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Colleen Maillette	X			Dennis Poirier			X
Tim Banaszak	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: XX YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED XX DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____

BAY COUNTY BOARD OF COMMISSIONERS

MEETING DATE: 2/20/2024

MOTION SPONSORED BY: COMM. RADTKE

MOTION SUPPORTED BY: COMM. HEREK

MOTION NO.: 16

MOVED TO ADJOURN THE REGULAR BOARD SESSION OF
FEBRUARY 20, 2024. THE MEETING CONCLUDED AT 4:24
P.M.

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Kathy Niemiec			X	Colleen Maillette	X			Dennis Poirier			X
Tim Banaszak	X			Thomas Herek	X						
Vaughn J. Begick	X			Kaysey Radtke	X						

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: XX YEAS 5 NAYS 0 EXCUSED 2

DISPOSITION: ADOPTED XX DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___